



Highlands Recreation District

1851 Lexington Avenue • San Mateo, CA 94402

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www.highlandsrec.ca.gov

"A Community Place to Learn, Grow & Play"

Topic: HRD Regular Board Meeting

Time: May 14, 2024, 07:00 PM Pacific Time (US and Canada)

Location: Highlands Recreation Center, 1851 Lexington Ave., San Mateo, CA 94402

Board meetings are held in-person, with a Zoom participation option provided to the public as a courtesy. Public comment is limited to (3) minutes per person per item. The public is encouraged to participate in whatever form they are most comfortable. If participating remotely via Zoom, see details below:

Topic: HRD May Regular Board Meeting

Time: May 14, 2024 07:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/81157335580?pwd=NUgMTjgALMcpWXNGizsu2IMfFeFHvR.1>

Meeting ID: 811 5733 5580

Passcode: 732996

Find your local number: <https://us06web.zoom.us/j/81157335580?pwd=NUgMTjgALMcpWXNGizsu2IMfFeFHvR.1>

Board Members:

Andrew Aquino (Vice President)

Shirin Bakhshay

Pam Merkadeau (President)

Uy Ut

Staff:

Christopher Gurr (Interim General Manager)

Meg Catmull (Assistant General Manager)

Julie Fernandez (EEC Director)

1. Call to Order

The meeting was called to order at 7:01 pm by President Merkadeau.

2. Review and Approval of Minutes

Board Member Bakhshay made a motion, Board Member Ut second, to approve the Regular Board Meeting Minutes from 03/12/2024. The motion passed.

Vote: AA - Abstain; SB - Y; PM - Y; UU - Y

Board Member Aquino made a motion, Board Member Ut second, to approve the Regular Board Meeting Minutes from 04/09/2024. The motion passed.

Vote: AA - Y; SB - Abstain; PM - Y; UU - Y

3. Public Forum:

Public comment was received.

4. Manager's Report

a. Administration

b. Programming

5. Financial Report

a. Monthly Statement

6. Old Business

a. Discussion: General Manager Recruitment Ad Hoc Committee Update

b. Discussion: Personnel Ad Hoc Committee Update

c. Discussion/Motion: Budget Ad Hoc Committee Update

d. Discussion/Motion: Private Swim Lesson Instructor, Swim Team Coach & ASP Head Teacher Benefits/Classification Recommendations

i. Board Member Bakhshay made a motion, Board Member Aquino second, to approve the benefits classification of RNE-3 for the swim team coach and two ASP head teachers effective June 5, 2024. The motion passed.

Vote: AA - Y; SB - Y; PM - Y; UU - Y

7. New Business

a. Discussion: Fitness Center Usage

8. Upcoming Meetings: Jun 11 – Jul 9 – Aug 13

9. Review and Payment of Bills

a. Action: Motion to approve Expenditures

i. Board Member Aquino made a motion, Board Member Bakhshay second, to pay the bills. The motion passed.

Vote: AA - Y; SB - Y; PM - Y; UU - Y

10. HRD Board of Directors Announcements

11. Adjournment

Board Member Bakhshay made a motion, Board Member Ut second, to adjourn the meeting. The motion passed.

Vote: AA - Y; SB - Absent; PM - Y; UU - Y

The Meeting adjourned at 9:25 pm.

Respectfully Submitted,

Meg Catmull
Board Secretary

Board President or Vice President: Pamela Merkadeau

Signature: 