



Highlands Recreation District

1851 Lexington Avenue • San Mateo, CA 94402

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www.highlandsrec.ca.gov

"A Community Place to Learn, Grow & Play"

Topic: HRD Regular Board Meeting

Time: April 14, 2026, 07:00 PM Pacific Time (US and Canada)

Location: Multi-Purpose Room, Highlands Recreation District, 1851 Lexington Ave., San Mateo, CA 94402

Board meetings are held in-person, with a Zoom participation option provided to the public as a courtesy. Public comment is limited to (3) minutes per person per item. The public is encouraged to participate in whatever form they are most comfortable. If participating remotely via Zoom, see details below:

Topic: HRD Regular Board Meeting

Time: April 14, 07:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/86897396127?pwd=ENb0lMPaCMhygsOg8RcBVV3XS2GppB.1>

Meeting ID: 868 9739 6127

Passcode: 041879

1. Call to Order

The meeting was called to order at 7:02 pm by President Ut.

2. Review and Approval of Minutes

Board Member Aquino made a motion, Board Member Merkadeau second, to approve the Regular Board Meeting Minutes from March 10, 2026. The motion passed.

Vote: UU – Y; AA – Y; CC – Y; PM – Y; RF – Y

Board Member Ut made a motion, Board Member Merkadeau second, to approve the Budget Committee on March 12, 2026. The motion passed.

Vote: UU – Y; AA – Y; CC – Y; PM – Y; RF – Y

3. Public Forum

No public comments were received

4. Manager's Information Report

- a. Administration
- b. Programming

5. Board Discussion on Strategic Priorities and Outcomes – Financial, Community, Facilities/Projects, Program/Services, Transparency

- a. No discussion/action item

6. Financial Information Report

- a. February 2026 Monthly Statement Memo

b. March 2026 Monthly Statement (Preliminary)

7. Old Business:

- a. Discussion/Action: Review and Approve the Resolution to adopt the use of the California Uniform Public Construction Cost Accounting Act for the District
 - i. Board Member Aquino made a motion, Board Member Merkadeau second, to approve the Resolution to adopt the use of the California Uniform Public Construction Cost Accounting Act for the District. The motion passed.
Vote: UU – Y ; AA – Y ; CC – Y ; PM – Y ; RF – Y

8. New Business:

- a. Discussion/Action: Selection of Municipal Service Review (MSR) Ad Hoc Committee Members
 - i. Board Member Ut accepted appointments of Board Member Aquino and Board Member Merkadeau.
- b. Discussion/Action: Review and Approval of the Out of Class Pay Request for the Interim Director
 - i. Board Member Merkadeau made a motion to pay out of class pay for the Interim Director at \$38.46, Board Member Francis second. The motion passed.
Vote: UU – Y ; AA – Y ; CC – Y ; PM – Y ; RF – Y
- c. Discussion: Review of the Proposal for Internships within the District
 - i. No action was taken
- d. Discussion: Review Fiscal Year 2026-2027 Budget Narrative and Assumptions
 - i. No action was taken

9. Upcoming Meetings:

- a. Board of Directors: May 12, 2026 - June 9, 2026 - July 14, 2026

10. Review and Payment of Bills

- a. Action: Motion to approve Expenditures
 - i. Board Member Board Member Carlos made a motion, Board Member Aquino second, to pay the bills. The motion passed unanimously.
Vote: AA - Y ; CC - Y ; PM - Y ; UU - Y ; RF - Y

11. HRD Board of Directors Announcements

12. Adjournment

Board Member Merkadeau made a motion, Board Member Francis second, to adjourn the meeting. The motion passed unanimously.

Vote: AA - Y ; CC - Y ; PM - Y ; UU - Y ; RF - Y

The Meeting adjourned at 8:29 pm on April 14, 2026.

Respectfully submitted

Tamsen K. Burke
Interim Board Secretary

Board President or Vice President (Print) _____

Signature _____