

RESOLUTION NO. 2026-03

A RESOLUTION OF THE HIGHLANDS RECREATION DISTRICT CALLING FOR AN ELECTION TO BE HELD ON NOVEMBER 3, 2026, FOR THE ELECTION OF THREE MEMBERS OF THE GOVERNING BOARD

The Governing Board of the Highlands Recreation District hereby resolves as follows:

WHEREAS, an election has been ordered to be held on November 3, 2026 in the Highlands Recreation District for the purpose of electing members of its Governing Board ("Board") (the "Election"); and

WHEREAS, pursuant to Section 1001 of the Elections Code of the State of California, there is an established General Statewide election to be held on the same date as the Election; and

WHEREAS, pursuant to Part 3, Consolidation of Elections, and commencing with Section 10400 of the Elections Code of the State of California, an election for members of the Board may be either completely or partially consolidated with another election held on the same day, if in the same territory, or in territory that is part the same; and

WHEREAS, pursuant to Section 1002 of the Elections Code of the State of California, the Board desires to adopt this resolution to request that the Board of Supervisors of the County of San Mateo permit the County's Chief Elections Officer & Assessor-County Clerk-Recorder (the "Chief Elections Officer") to render specified services to the Highlands Recreation District relating to the conduct of the on November 3, 2026 election.

NOW, THEREFORE, BE IT RESOLVED

Section 1. An election is hereby called to be held in and for the Highlands Recreation District on November 3, 2026 to elect three members of the Governing Board for a full term of 4 years each.

Section 2. Pursuant to Elections Code 10002, the Governing Board of the Highlands Recreation District hereby requests the Board of Supervisors of the County of San Mateo to make available the services of the San Mateo County Chief Elections Officer & Assessor - County Clerk - Recorder (the "Chief Elections Officer") as the County Elections Official for the purpose of rendering services in the conduct of the election to be held on November 3, 2026.

Section 3. The election to be held on November 3, 2026 will be conducted at large. Each governing board member shall reside in the jurisdiction and shall be elected by the registered voters of the entire jurisdiction.

Section 4. Pursuant to Elections Code 10509, not less than 125 days prior to the date of the election, the jurisdiction secretary shall deliver a notice to the Chief Elections Officer. The notice shall bear the secretary's signature and the district seal and shall also contain both of the following:

- (a) The elective offices of the jurisdiction to be filled at the next general district election, specifying which offices, if any, are for the balance of an unexpired term.
- (b) Whether the jurisdiction or the candidate is to pay for the publication of a candidate statement.

Section 5. Pursuant to Elections Code 10522, not less than 125 days prior to the date of the election, the Highlands Recreation District shall deliver to the Chief Elections Officer a map showing the boundaries of the jurisdiction and the boundaries of the divisions of the jurisdiction, if any, within the County and a statement indicating in which divisions a member of the Governing Board is to be elected and whether any elective officer is to be elected at large at the next general district election.

Section 6. The General Manager of the Highlands Recreation District, or his/her designee, is hereby authorized and directed to enter an Elections Service Agreement with the Chief Elections Officer regarding the election to be held on November 3, 2026 to outline the detailed services to be provided by both the Highlands Recreation District and the Chief Elections Officer.

Section 7. The Chief Elections Officer will send an itemized invoice to the Highlands Recreation District for all services provided pursuant to the Elections Service Agreement after the election is conducted and all related costs are determined, and the General Manager of the Highlands Recreation District, or his/her designee, is hereby authorized and directed to submit payment on the full amount of the invoice to the County of San Mateo within forty-five (45) days of the date of the invoice.

Section 8. Pursuant to Elections Code 13307, each candidate for the Governing Board to be voted in the election to be held on November 3, 2026 may prepare a candidate statement on the appropriate form provided by the Chief Elections Officer. Such statement shall be limited to 200 words. The prorated costs of printing, mailing and translating the statements shall be paid by the candidate.

I hereby certify the foregoing Resolution was duly and regularly passed and adopted by the Governing Board of the Highlands Recreation District at a regular meeting thereof held on this 9th day of June, 2026, by the following votes:

AYES: 5

NOES: 0

ABSENT: 0

ATTEST:

HIGHLANDS RECREATION DISTRICT

SAN MATEO COUNTY, CALIFORNIA

By  Uy Ut (Jun 24, 2026 21:24:31 PDT)

President, Board of Directors

24-Jun-2026

ATTEST: I, Tamsen K. Burke, do hereby certify that I am the District Secretary of the Board of Directors of the HIGHLANDS RECREATION DISTRICT and that the above is a true and correct copy of the resolution adopted by the Board of Directors of said District at a meeting of the 9th day of June 2026.

Interim Secretary, Board of Directors

8.b.2 Resolution 2026-03 Elections

Final Audit Report

2026-06-25

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