

HIGHALNDS RECREATION DISTRICT
SPECIAL BOARD MEETING MINUTES

Tuesday, March 31, 2020

Attendees

Community Members wishing to attend were encouraged to teleconference into the meeting.
Meeting ID: 586 368 211

Board Members:

Pam Merkadeau
Andrew Aquino
Christopher Gurr
Michele McNeil
Eric Olbekson

Staff:

Cathy Haas
Amanda Armstrong
Kay Erikson
Dan Ryken
Cynthia Fregoso
Mike Koenig
Kim Adams
Arianna Carter
Kristen Lien
Alexa Flores
Colleen Hahn

1. Call to Order

The meeting was called to order at 7:10pm by Board Member PM.

2. Introduction of Guest

Guests were introduced.

3. New Business

- a. Board President PM stated that HRD is under a Conditional Declaration of Emergency due to the Covid-19 Health Crisis.
- b. Discussion/Action: Coronavirus Disease Related Financial Implication
Board Member EO proposed, AA second, to furlough all staff, except for the General Manager, Administrative Supervisor, Bookkeeper, and Maintenance Supervisor until further notice due to the Covid-19 crisis. HRD will pay for currently enrolled employee health premiums through April.
The motion passed unanimously.
Vote: EO – Y; PM - Y; CG – Y; AA – Y; MM – Y
- c. Discussion/Motion Re: Coronavirus Disease Staffing Implications

Board Member EO proposed, CG second, to approve the following reduced schedules.

Maintenance Supervisor cannot work more than 10 hours/week

Bookkeeper cannot work more than 16 hours/week

General Manager is reduced to 50% time

Administrative Supervisor is reduced to 65% time

The motion passed unanimously.

Vote: EO – Y; PM - Y; CG – Y; AA – Y; MM – Y

4. Adjournment

- a. Board Member CG made a motion to adjourn the meeting, MM second. The motion passed unanimously.

Vote: EO – Y; PM - Y; CG – Y; AA – Y; MM – Y

The Meeting adjourned at 8:05 p.m.

Respectfully Submitted,

Amanda Armstrong

Board Secretary