

HIGHALNDS RECREATION DISTRICT

BOARD MEETING MINUTES

Tuesday, March 10, 2020

Attendees

Board Members:

Pam Merkadeau
Andrew Aquino
Christopher Gurr
Michele McNeil
Eric Olbekson

Staff:

Cathy Haas
Amanda Armstrong
Mike Koenig
Kay Erikson
Jennifer Lipton

1. Call to Order

The meeting was called to order at 7:01pm by Board Member PM.

2. Review and Approval of Minutes

Board Member CG made a motion, AA second, to approve the minutes of the February 11, 2020 regular Board Meeting. The motion passed.

Vote: EO – Y; PM - Y; CG – Y; AA – Y; MM - Absent

3. Introduction of Guest

Guests were introduced.

4. Communications, Announcements, & Public Comments

Public Comments were taken.

5. Manager's Report

- a. Programming
- b. Facilities & Grounds
- c. Administration

6. Financial Report

- a. Monthly Statement

7. New Business

a. Discussion/Motion Re: Allocate additional funds to Construction in Progress. Board Members CG made a motion, AA second, to approve the allocation of additional funds to Construction in Progress of \$80,000 with the stipulation that Measure K funds of \$25,000 can be applied. The motion passed unanimously.

- b. Discussion/Motion Re: Approval of PCO #012 Replace existing deck \$29,351.

Board Member CG made a motion, AA second, for approval of PCO #12 replace existing deck \$29, 351. The motion passes unanimously.

- c. Discussion: Coronavirus and limiting HRD's exposure
- d. Discussion: Organizational Audit
- e. Discussion/Motion Re: Amending budget to reflect post-audit starting fund balance

Board Member EO made a motion, AA second, to approve amending the budget to reflect post-audit starting fund balance. The motion passed unanimously.

- f. Discussion/Appointment re: Ad Hoc Committees
 - i. Board Member PM appointed CG and MM to the Special Ad Hoc Personnel Committee
 - ii. Board Member PM appointed EO and AA to the Special Ad Hoc Budget Committee
 - iii. Board Member PM appointed CG and EO to the Special Ad Hoc Capital Improvement Committee
 - iv. Board Member PM appointed PM and MM to the Special Ad Hoc Coronavirus Committee
- g. Upcoming Meetings: 4/14, 5/12, 6/9 and Special Meeting 3/17

8. Review and Payment of the Bills

- a. Bills were passed for the Board's review and signatures. Board Member AA made a motion to pay the bills, MM second. The motion passed unanimously.
Vote: EO – Y; PM - Y; CG – Y; AA – Y; MM – Y

9. Adjournment

- a. Board Member CG made a motion to adjourn the meeting, MM second. The motion passed unanimously.
Vote: EO – Y; PM - Y; CG – Y; AA – Y; MM – Y

The Meeting adjourned at 8:36 p.m.

Respectfully Submitted,

Amanda Armstrong
Board Secretary