

M A  
3/12/19

**HIGHLANDS RECREATION DISTRICT BOARD MEETING  
MINUTES  
Tuesday, February 12, 2019**

**Attendees**

**Board Members:**

Eric Olbekson  
Pam Merkadeau  
Christopher Gurr  
Andrew Aquino  
Michelle McNeill- arrived 7:08 p.m.

**Staff:**

Cathy Haas  
Kay Erikson  
Mike Koenig  
Jeff Schwartz

**1. Call To Order**

The meeting was called to order at 7:03 p.m. by Board Member EO.

**2. Review and Approval of the Minutes**

Board Member CG made a motion, AA second, to approve the minutes of the regular meeting January 8, 2019. The motion passed unanimously.

Vote: EO – Y; PM – Y; CG – Y; AA – Y; MM-Absent

**3. Introduction of Guests**

Chris Ford, Architect BRW

**4. Communications, Announcements & Public Comments**

None

**5. Old Business**

- a. Discussion: Bathroom/ADA/ Retrofit Project: For the Good of the order discussion was moved earlier in the meeting to follow communications, Announcements & Public Comments. Chris Ford reviewed current status of project.

Board Member AA made a motion, CG to second to approve the initiation of Request for Bid for the Bathroom/ADA/Retrofit project. The motion passed unanimously.

Vote: EO – Y; PM – Y; CG – Y; AA – Y; MM-Y

**6. Manager's Report**

a. Programming

1. Seasonal Programs/ Events – see staff report
2. Pool – see Manager's report
3. EEC – see staff report
4. ASP – see staff report

b. Facility & Grounds

1. See Manager's report.

**c. Administration**

1. See Manager's report.

**7. Financial Report**

- b. Monthly Statement: The YTD financials were discussed.

**c. New Business**

- a. Discussion/Motion re: Increase Salary Range for Recreation Leader position. Board member CG made a motion and MM to second to increase the salary range for recreation leaders to \$15.00-\$17.00 retroactive to January 24, 2019.

Vote: EO – Y; PM – Y; CG – Y; AA – Y; MM-Y

- b. Discussion/Motion: Reauthorization of Pool Boiler RFP: CH directed to correct warranty and boiler efficiency information. Board member AA made a motion, MM to second to approve initiation of the updated Pool Boiler RFP. The motion passed unanimously.

Vote: EO – Y; PM – Y; CG – Y; AA – Y; MM-Y

- c. **UPCOMING MEETINGS:** March 12, April 9 (May be rescheduled), May 14

**d. Review and Payment of Bills**

Bills were passed for the Board's review and signatures. Board Member MM made a motion AA, second, to pay the bills. The motion passed unanimously.

Vote: EO – Y; PM – Y; CG – Y; AA – Y; MM- Y

**e. Adjournment**

Board Member CG made a motion to adjourn the meeting, AA second.

Vote: EO – Y; PM – Y; CG – Y; AA – Y; MM-Y

Meeting was adjourned at 8:15 p.m.