# HIGHLANDS RECREATION DISTRICT BOARD MEETING

### **MINUTES**

# Tuesday, March 12, 2019

#### **Attendees**

#### **Board Members:**

Eric Olbekson

Pam Merkadeau arrived 7:08 p.m.

Christopher Gurr arrived 7:05 p.m.

Andrew Aquino

Michelle McNeill

#### Staff:

Cathy Haas

Amanda Armstrong

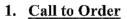
Mike Koenig

Jeff Schwartz

Kay Erikson

Dave Kershaw arrived 7:10 and left at 7:45

1.2/19



The meeting was called to order at 7:02 p.m. by Board Member EO.

2. Review and Approval of the Minutes

Board Member AA made a motion, MM second, to approve the minutes of the regular meeting February 12, 2019.

Vote: EO - Y; PM - Absent; CG - Absent; AA - Y; MM-Y

3. Introduction of Guests

Linda Siguenza, Brent McKenzie and Chris Ford

4. Communications, Announcements & Public Comments

Linda and Brent present to support the work of Swim Team Coach Dave Kershaw

Good of the Order moved up:

9. New Business

a. Discussion/Motion: Create job for Swim Coach

Board member EO made a motion to create the Swim Team Coach position as non-exempt, salaried and .6 FTE with a salary range of \$39,000-\$48,000. CG made a second to the motion. The motion passed unanimously.

Vote: 
$$EO - Y$$
;  $PM - Y$ ;  $CG - Y$ ;  $AA - Y$ ;  $MM-Y$ 

Good of the Order moved up

8. Old Business

b. Discussion/Motion re: Award Bid for Bathroom/ADA/Retrofit Project

Board member AA made a motion and CG second, to reject all bids for the HRD Renovation Project. The motion passed unanimously.

Vote: EO - Y; PM - Y; CG - Y; AA - Y; MM-Y

## 5. Manager's Report

- a. Programming
  - 1. Seasonal Programs/ Events see staff report
  - 2. Pool see staff report
  - 3. EEC see staff report

4. ASP – see staff report

#### b. Facility & Grounds

1. See Manager's report.

#### c. Administration

1. See Manager's report.

Moved discussion of ASP Fees to April Meeting.

#### 6. Committee Reports

- a. Ad Hoc Open Space- working with CAL Fire and the County to work as a collective unit with neighboring private and public landowners to access resources for fire mitigation.
- b. Ad Hoc Building Committee- shared progress on bid process.

# 7. Financial Report

a. Monthly Statement

#### 8. Old Business

b. Discussion/Motion re: Award Bid for Pool Boiler RFP

Board Member AA made a motion, MM to second to authorize the General Manager to award the removal and replacement of pool boilers to the lowest responsible bidder without the extended warranty. The motion passed unanimously.

Vote: 
$$EO - Y$$
;  $PM - Y$ ;  $CG - Y$ ;  $AA - Y$ ;  $MM-Y$ 

#### 9. New Business

b. Discussion/Motion re: amending budget to reflect post audit starting fund balance.

Board Member AA made a motion to amend the budget to reflect the post audit starting fund balance, implementing option A. MM to second. Motion passed unanimously.

Vote: 
$$EO - Y$$
;  $PM - Y$ ;  $CG - Y$ ;  $AA - Y$ ;  $MM - Y$ 

c. Upcoming Meetings: April 17, May 14 & June 11

### 10. Review and Payment of Bills

Bills were passed for the Board's review and signatures. Board Member AA made a motion, CG second, to pay the bills. The motion passed unanimously.

Vote: 
$$EO - Y$$
;  $PM - Y$ ;  $CG - Y$ ;  $AA - Y$ ;  $MM - Y$ 

# 11. Adjournment

Board Member CG made a motion to adjourn the meeting, PM second. The vote passed unanimously.

Vote: 
$$EO - Y$$
;  $PM - Y$ ;  $CG - Y$ ;  $AA - Y$ ;  $MM - Y$ 

Meeting adjourned at 8:42 PM