

**HIGHLANDS RECREATION DISTRICT BOARD MEETING
MINUTES**

Tuesday, July 16, 2019

M A
8/13/19

Attendees

Board Members:

Eric Olbekson
Pam Merkadeau arrived at 7:22
Christopher Gurr
Michelle McNeil

Staff:

Cathy Haas
Amanda Armstrong arrived at 7:11
Jeff Schwartz arrived at 7:11
Kay Erikson arrived at 7:11
Portor Goltz- Counsel

Andrew Aquino- teleconferenced from Jasper, Canada

1. Call to Order

The meeting was called to order at 6:10 p.m. by Board Member EO.

2. CLOSED SESSION:

PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government code Section 54957) Title:
District General Manager

Portor Goltz adjourned closed session at 7:10; no reportable actions.

3. Review and Approval of the Minutes

Board Member CG made a motion, MM second, to approve the minutes of the regular meeting June 11, 2019.
Vote: EO – Y; PM – Absent; CG – Y; AA – Y; MM-Y

Board Member CG made a motion, AA second, to approve the minutes of the strategy session June 16, 2019.
Vote: EO – Y; PM – Absent; CG – Y; AA – Y; MM-Y

4. Introduction of Guests

No Guests

5. Communications, Announcements & Public Comments

None

6. Manager's Report

- a. Programming
 - 1. Seasonal Programs/ Events – see staff report
 - 2. Pool – see staff report
 - 3. EEC – see staff report
 - 4. ASP – see staff report
- b. Facility & Grounds
 - 1. See Manager's report.
- c. Administration
 - 1. See Manager's report.

7. Financial Report

- a. Monthly Statement

8. New Business

7/17/2019

- a. Discussion/Motion re: Construction RFP.
Board Member PM made a motion, MM second, award seismic retrofit/bathroom project to Cumiskey Construction Corp. contingent upon confirmation all plan check requirements are met and permit issued consistent with BRW proposed plan.
Vote: EO – Y; PM – Y; CG – Y; AA – Y; MM- Y
- b. Discussion/Motion re: Employee Handbook. Item tabled until August meeting.
- c. Discussion/Motion re: GM Salary.
Board Member CG made a motion, MM second, to set GM salary at \$111,000 retroactive July 1, 2019.
Vote: EO – Y; PM – Y; CG – Y; AA – Y; MM- Y
- d. Discussion/Motion re: FY 19/20 Budget. Item tabled until August meeting
- e. Upcoming Meetings: August 13, September 10, October 8.

9. Review and Payment of Bills

Bills were passed for the Board's review and signatures. Board Member CG made a motion, MM second, to pay the bills.

Vote: EO – Y; PM – Y; CG – Y; AA – Abstain; MM- Y

10. Adjournment

Board Member CG made a motion to adjourn the meeting, PM second.

Vote: EO – Y; PM – Y; CG – Y; AA – Y; MM-Y

Meeting adjourned at 8:32PM