



Highlands Recreation District

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www.highlandsrec.ca.gov

"A Community Place to Learn, Grow & Play"

Topic: HRD Regular Board Meeting

Time: March 12, 2024, 07:00 PM Pacific Time (US and Canada)

Location: Highlands Recreation Center, 1851 Lexington Ave., San Mateo, CA 94402 (Multi-Purpose Room)

Remote Teleconference Location: 11020 Weyburn Avenue, Room 3345, Los Angeles, CA

Board meetings are held in-person, with a Zoom participation option provided to the public as a courtesy. The public is encouraged to participate in whatever form they are most comfortable. If participating remotely via Zoom, see details below:

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Join Zoom Meeting

<https://us06web.zoom.us/j/85288580562?pwd=QLWjMz4MI32b73RZ4pOZt7bwUhaBlg.1>

Meeting ID: 852 8858 0562

Passcode: 068657

Find your local number: <https://us06web.zoom.us/u/kPeuY2H5c>

Board Members:

Andrew Aquino (Vice President) - Absent
Shirin Bakhshay - Remote
Pam Merkadeau (President)
Eric Olbekson
Uy Ut

Staff:

Christopher Gurr (Interim General Manager)
Meg Catmull (Assistant General Manager)
Mike Koenig (K-8 Childcare Director)
Julie Fernandez (EEC Director)
Janelle Slightam (Aquatics Coordinator)
Julia Fior (Recreation Coordinator)

1. Call to Order

The meeting was called to order at 7:00 pm by President Merkadeau.

2. Review and Approval of Minutes

Board Member Olbekson made a motion, Board Member Ut second, to approve the Regular Board Meeting Minutes from 02/13/2024. The motion passed.

Vote: AA - Absent; SB - Abstain; PM - Y; EO - Y; UU - Y

3. Public Forum:

Public comment was received.

4. Manager's Report

a. Administration

- b. Programming
- 5. Financial Report
 - a. Monthly Statement
- 6. Old Business
 - a. Discussion: TK for All impacts and considerations for HRD

 - b. Discussion/Motion: RNE-3 Benefits Classification
 - i. Board Member Ut made a motion, Board Member Bakhshay second, to create RNE-3 Benefits Classification with proposed benefits of Medical, Dental, Vision, LTD, STD, FSA, Accidental Death & Disability, and Life Insurance effective April 1, 2024. The motion passed.
Vote: AA - Absent; SB - Y; PM - Y; EO - N; UU - Y

 - c. Discussion: Determine additional Ad Hoc and Standing Committees of the Board

 - d. Discussion: Ad Hoc General Manager Recruitment Committee Updates and Recommendations
- 7. New Business
 - a. Discussion: Insurance and deposit for Highlands community rental groups
- 8. Upcoming Meetings: Mar 24 – Apr 9 – May 14 – Jun 11
- 9. Review and Payment of Bills
 - a. Action: Motion to approve Expenditures
 - i. Board Member Olbekson made a motion, Board Member Ut second, to pay the bills. The motion passed.
Vote: AA - Absent; SB - Abstain; PM - Y; EO - Y; UU - Y
- 10. HRD Board of Directors Announcements
- 11. Adjournment

Board Member Ut made a motion, Board Member Olbekson second, to adjourn the meeting. The motion passed.
Vote: AA - Absent; SB - Y; PM - Y; EO - Y; UU -

The Meeting adjourned at 9:06 pm.

Respectfully Submitted,

Meg Catmull
Board Secretary

Board President or Vice President: Pamela Merradeau

Signature: 