



Highlands Recreation District

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www.highlandsrec.ca.gov

"A Community Place to Learn, Grow & Play"

HIGHLANDS RECREATION DISTRICT RESOLUTION NO. 2026.01

RESOLUTION OF THE HIGHLANDS RECREATION DISTRICT BOARD OF DIRECTORS TEMPORARY APPOINTMENT OF BOARD OF DIRECTORS CLERK

The Board of Directors of the Highlands Recreation District (HRD) resolves that:

WHEREAS, due to the temporary vacancy in the position of Board Clerk, it is recommended that the Board appoint an interim clerk to ensure continuity in record-keeping, meeting documentation, and administrative support.; and

NOW, THEREFORE, RESOLVED, that Tamsen K. Burke is hereby appointed as Temporary Board Clerk of Highlands Recreation District Board of Directors with all duties, powers, and responsibilities of the position, effective February 10, 2026, and to serve until further resolution of the Board.

FURTHER RESOLVED, that the officers of the organization are authorized and directed to take all actions necessary to implement this resolution.

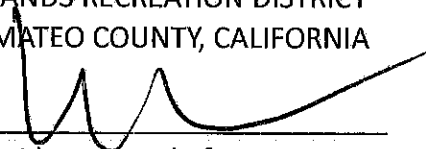
PASSED AND ADOPTED at the regular meeting of the Board of Directors of Highlands Recreation District, this 10th day of February 2026, by the following vote:

AYES: 5 (Board Members Aquino, Merkadeau, Ut, Francis, and Carlos)

NOES: 0

ABSENT: 0

HIGHLANDS RECREATION DISTRICT
SAN MATEO COUNTY, CALIFORNIA

By: 

President, Board of Directors

ATTEST: I, Tamsen Burke, do hereby certify that I am the District Secretary of the Board of Directors of the HIGHLANDS RECREATION DISTRICT and that the above is a true and correct copy of the resolution adopted by the Board of Directors of said District at a meeting of the 10th day of February 2026.

Secretary, Board of Directors