

HIGHLANDS RECREATION DISTRICT BOARD MEETING

MINUTES

Wednesday, April 17, 2019

Attendees

Board Members:

Eric Olbekson
Pam Merkadeau
Christopher Gurr
Andrew Aquino
Michelle McNeill arrived at 7:09

Staff:

Cathy Haas
Amanda Armstrong
Mike Koenig
Kay Erikson

W
AA
5/14/19

1. Call to Order

The meeting was called to order at 7:04 p.m. by Board Member EO.

2. Review and Approval of the Minutes

Board Member CG made a motion, AA second, to approve the minutes of the regular meeting March 12, 2019.

Vote: EO – Y; PM – Y; CG – Y; AA – Y; MM-Absent

3. Introduction of Guests

Dylan Ashbrook- HCA arrived at 7:10

4. Communications, Announcements & Public Comments

None

5. Manager's Report

a. Programming

1. Seasonal Programs/ Events – see staff report
2. Pool – see staff report
3. EEC – see staff report
4. ASP – see staff report

b. Facility & Grounds

1. See Manager's report.

c. Administration

1. See Manager's report.

CH will consider Rentals and Special Programs profit margin and building supervision wages. Recruiting for a Swim Coach, position closes May 10. Examining practices for the Rec to be the best possible employer.

6. Committee Reports

- a. Ad Hoc Building Committee- shared progress on bid process. Recommend to rebid the project, optimize bid and timing to attract competitive bidding. CH to work with Architect to get the Bid Packet ready to advertise on May 1, 2019.
- b. Board President EO appointed CG and MM to Ad Hoc Personnel Committee and EO and AA to Ad Hoc Budget Committee.

7. Financial Report

a. Monthly Statement

Work to close year end by July Board meeting.

8. New Business

- a. Discussion re: Schedule Board Strategy Session. Saturday June 15, 2019 HRD Multi-Purpose Room 9:00 a.m. to 1:00 p.m.
- b. Upcoming Meetings: May 14, June 11, July 9 (may be rescheduled , CG unavailable, AA available to call in).

9. Review and Payment of Bills

Bills were passed for the Board's review and signatures. Board Member AA made a motion, MM second, to pay the bills. The motion passed unanimously.

Vote: EO – Y; PM – Y; CG – Y; AA – Y; MM- Y

10. Adjournment

Board Member CG made a motion to adjourn the meeting, AA second. The vote passed unanimously.

Vote: EO – Y; PM – Y; CG – Y; AA – Y; MM-Y

Meeting adjourned at 8:33 PM