

**HIGHLANDS RECREATION DISTRICT BOARD MEETING  
MINUTES**

**Tuesday, September 10, 2019**

**Attendees**

**Board Members:**

Eric Olbekson  
Pam Merkadeau arrived 7:10  
Christopher Gurr  
Michelle McNeil  
Andrew Aquino

**Staff:**

Cathy Haas  
Amanda Armstrong  
Mike Koenig  
Kay Erikson  
Portor Goltz- Counsel

W A  
10/15/19

**1. Call to Order**

The meeting was called to order at 7:05 p.m. by Board Member EO.

**2. Review and Approval of the Minutes**

Board Member CG made a motion, AA second, to approve the minutes of the regular meeting August 13, 2019.  
Vote: EO – Y; PM – absent; CG – Y; AA – Y; MM-Y

**3. Introduction of Guests**

None

**4. Communications, Announcements & Public Comments**

None

**5. Manager's Report**

- a. Programming
  - 1. Seasonal Programs/ Events – see staff report
  - 2. Pool – see staff report
  - 3. EEC – see staff report
  - 4. ASP – see staff report
- b. Facility & Grounds
  - 1. See Manager's report.
- c. Administration
  - 1. See Manager's report.

**6. Financial Report**

- a. Monthly Statement

**7. New Business**

- a. Discussion/Motion re: Change order for railing and glazing  
GM to obtain more information for Board to consider at the October meeting
- b. Discussion/Motion re: Prop 68 Resolution to Apply for Per Capita Grant  
Board Member CG made a motion, AA second, to approve resolution #2019-004. The motion passed unanimously.  
Vote: EO – Y; PM – Y; CG – Y; AA – Y; MM- Y

- c. Discussion/Motion re: Authorizing District General Manager to enter into a contract for Project Construction management service in an amount not to exceed \$50,000  
Board member AA made a motion, MM second to authorize the General Manager to enter into an a ( contract for Project /Construction management service in an amount not to exceed \$50,000. The motion passed unanimously.  
Vote: EO – Y; PM – Y; CG – Y; AA – Y; MM- Y
- d. Discussion re: Scheduling quarterly Board study sessions.  
GM to send doodle poll to secure a date a time in early November.
- e. Upcoming Meetings: October 8, November 12, December 10, 2019  
October 8 meeting subject to change. GM sending doodle poll to determine quorum for October meeting.

### **8. Review and Payment of Bills**

Bills were passed for the Board's review and signatures. Board Member CG made a motion, AA second, to pay the bills. The motion passed unanimously.

Vote: EO – Y; PM – Y; CG – Y; AA – Y; MM- Y

### **9. Adjournment**

Board Member AA made a motion to adjourn the meeting, MM second.

Vote: EO – Y; PM – Y; CG – Y; AA – Y; MM-Y

Meeting adjourned at 8:28 PM