



Highlands Recreation District

1851 Lexington Avenue • San Mateo, CA 94402
(650) 341-4251 • Fax (650) 349-9627
www.highlandsrec.ca.gov

"A Community Place to Learn, Grow & Play"

Topic: HRD Special Board Meeting; Standing Budget Committee

Time: March 12, 2026, 2:00 PM Pacific Time (US and Canada)

Location: Highlands Recreation Center, 1851 Lexington Ave., San Mateo, CA 94402

Board meetings are held in-person, with a Zoom participation option provided to the public as a courtesy. Public comment is limited to (3) minutes per person per item. The public is encouraged to participate in whatever form they are most comfortable. If participating remotely via Zoom, see details below:

Topic: HRD Special Board Budget Committee Meeting

Time: March 12, 2026, 2:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/86928761011?pwd=abuobJg1JftscfTvtrFoVCjxMu2pUl.1>

Meeting ID: 869 2876 1011

Passcode: 600568

Board Members:

Andrew Aquino

Chris Carlos

Staff:

Tamsen Burke (General Manager)

Julia Fior (Recreation Coordinator)

1. Call to Order

The meeting was called to order at 2:03 pm by Director Aquino.

2. Public Forum:

Public comments were not received.

3. New Business:

a. Discussion: Review and discuss FY25-26 Budgets - Q4

Report: Tamsen Burke, General Manager

Description: Review of the financial outlook for the FY25-26 Budgets - Q4 financials, project status, and end-of-year variances.

i. No motion was made.

b. Discussion: Review FY2026-2027 Budget Assumptions

Report: Tamsen Burke, General Manager

Description: Review and discuss the FY2026-2027 Budget Assumptions, methodology, and application to designated accounts, and department budgets.

i. No motion was made.

c. Discussion/Action: Determine next budget committee review session

Report: Tamsen Burke, General Manager

Description: Determine next budget committee meeting and date for First Read of FY2026-2027 Agency Operating Budget

i. April 10, 2026, 9:00am

4. Upcoming Meetings:

- a. Board of Directors: April 14, 2026 – May 12, 2026 – June 9, 2026
- b. Budget Standing Committee:

5. HRD Board of Director Announcements

6. Adjournment

Board Member Carlos made a motion, Board Member Aquino second, to adjourn the meeting. The motion passed unanimously.

Vote: AA - Y; CC - Y

The Meeting adjourned at 3:34 pm on March 12, 2026.

Budget Committee Chair or V. Chair: _____

uy vt

Signature: _____

h