

HIGHLANDS RECREATION DISTRICT
REGULAR BOARD MEETING MINUTES (DRAFT)
Tuesday, December 14, 2021
Location: 1851 Lexington Ave., San Mateo, CA 94402 (MPR)

Attendees

Community Members wishing to attend were encouraged to teleconference into the meeting.

Join Zoom Meeting <https://us06web.zoom.us/j/81954601728>

Board Members:

Andrew Aquino
Shirin Bakhshay
Michelle McNeil
Pam Merkadeau
Eric Olbekson (Absent)

Staff:

Derek Schweigart
Mike Koeing
Daniel Ryken
Natalee Garay-Espinal
Monica Fellis

1. Call to Order
The meeting was called to order at 7:08 pm by Board Member AA.
2. Review and Approval of Minutes
Board Member SB made a motion, PM second, to approve the Regular Meeting Minutes from November 9, 2021. The motion passed unanimously.
Vote: AA - Y; SB - Y; MM - Y; PM – Y; EO – Absent
3. Introduction of Guests
Guest were introduced.
4. Communications, Announcements & Public Comments
 - a. Proclamation honoring District Counsel Portor Goltz for his service to the District Public comments were taken.
 - b. Public comments were taken.
5. Manager's Report
 - a. Programming
 - b. Administration
6. Financial Report

7. Old Business

- a. Discussion: Playground and Sports Court Renovation Project Ad Hoc Committee Update
- b. Discussion/Motion: Approve final design plan for the Playground and Sports Court Renovation project and authorize staff to issue a request for bids for construction of the project.

Board Member MM made a motion, PM second, approved motion to approve the final design plan for the Playground and Sports Court Renovation project and authorize staff to issue a request for bids for construction of the project with the caveat that the bid documents be reviewed by a Board member and District Council. The motion passed unanimously.

Vote: AA - Y; SB - Y; MM - Y; PM – Y; EO – Absent

8. New Business

- a. Discussion/Motion: Discussion/Motion: Appoint District Counsel Recruitment Ad Hoc Committee

There was no motion. Board members PM and SB will serve on District Counsel Recruitment Ad Hoc Committee.

- b. Discussion/Motion: Res 2021-03 Notice of Determination of Appropriations Limit for FY 2021-22 (Noticed 11/24/2021)

Board Member SB made a motion, PM second, to approve motion. The motion passed unanimously.

Vote: AA - Y; SB - Y; MM - Y; PM – Y; EO – Absent

- c. Discussion/Motion: Res 2021-04 Adopting the Multijurisdictional Local Hazard Mitigation Plan Adopt Resolution

Board Member MM made a motion, SB second, to approve motion. The motion passed unanimously.

Vote: AA - Y; SB - Y; MM - Y; PM – Y; EO – Absent

9. UPCOMING MEETINGS: January 11, February 8, March 8

10. Review and Payment of Bills

- a. Action: Motion to approve Expenditures

Board Member PM made a motion, SB second, to pay the bills. The motion passed unanimously.

Vote: AA - Y; SB - Y; MM - Y; PM - Y; EO - Absent

11. Adjournment

- a. Board Member __MM__ made a motion, __SB__ second, to adjourn the meeting. The motion passed unanimously.

Vote: AA - Y; SB - Y; MM - Y; PM – Y; EO - Absent

The Meeting adjourned at 8:15 p.m.

Respectfully Submitted,

Derek Schweigart
Board Secretary