

HIGHLANDS RECREATION DISTRICT BOARD MEETING
Tuesday, July 10, 2012
APPROVED

Attendants:

BOARD- Hal Carroll (HC)
Michelle McNeil (MM)
Johanna Anton (JA)

STAFF- Brigitte Shearer (BS)
Bryce Robertson (BR)
Rebecca Hitchcock (RH)

CALL TO ORDER

The meeting was called to order at 7:15 pm by Board Member HC

REVIEW AND APPROVAL OF THE MINUTES

The minutes of the Jun 12, 2012 Regular Board Meeting were reviewed and approved as read.

INTRODUCTION OF GUESTS

Portor Goltz, District Counsel (left at 8:30pm)
Deputy Dave Fransen (left at 7:20pm)
Liesje Nicolas (left at 9pm)
Supervisor Dave Pine (arrived at 7:32pm, left at 8:30pm)
Sam Naifeh (arrived at 7:40pm, left at 8:30pm)
Cathy Palter (arrived at 8:22pm, left at 8:30pm)

COMMUNICATIONS, ANNOUNCEMENTS & COMMENTS FROM THE AUDIENCE

HCA thanked the HRD for its help with the July 4th event.
Deputy Fransen reported on local activity.

MANAGER'S REPORT

- A. Programming- A new swim coach has been selected. Private lessons are lower in June. There are currently some openings in 2 EEC classrooms. Families on our waitlists are being contacted. Summer camp is full with waitlists for each remaining week. Special events are being revamped. Fall Activity Guide is in progress.
- B. Facilities & Grounds – July 4th event was successful. All Rec staff is highly commended for their ongoing support of this important community day. The sports court recoating will occur July 19. EEC building repairs continue.
- C. Administration – The Rec hosted a successful shredding event in June. The next LAFCo meeting is on July 18.

COMMITTEE REPORTS

The Finance Committee met to review the draft budget and submitted it to the board for review.

The Land Committee has contracted J. Schroeter to review our open space lands. The Committee reviewed the latest version of the Conservation Easement between Ticonderoga Partners and San Mateo County.

FINANCIAL REPORT

The Rec. is at 100% of the budget. Financials provided are drafts. The Board reviewed the financial report.

OLD BUSINESS

- A. Conservation Easement: Current agreement language was reviewed. The County and PG will further review and send HRD a final version. No action was taken.
- B. 2012-2013 Budget: The draft budget was reviewed. No action was taken.

NEW BUSINESS

- A. The Board discussed upcoming meeting dates. No action was taken

PAYMENT OF THE BILLS

Bills were passed for the Board's review and signatures. Board Member MM made a motion to pay the bills and the motion passed unanimously.

ADJOURNMENT

Board Member MM made a motion to adjourn the meeting and the motion was passed unanimously. The meeting was adjourned 9:18pm.

Respectfully submitted,

Brigitte Shearer
Board Secretary