

HIGHLANDS RECREATION DISTRICT BOARD MEETING
Tuesday, June 12, 2012

Attendants:

BOARD- Jim Sell (JS)
Michelle McNeil (MM)
Pam Merkadeau (PM)
Johanna Anton (JA)

STAFF- Brigitte Shearer (BS)
Bryce Robertson (BR)
Mike Koenig (MK)
Jeff Schwartz (JS)

CALL TO ORDER

The meeting was called to order at 7:12 pm by Board Member JS

REVIEW AND APPROVAL OF THE MINUTES

The minutes of the May 8, 2012 Regular Board Meeting were reviewed and approved as read.
The minutes of the May 31, 2012 Special Board Meeting were reviewed and approved as read.
The minutes of the June 4, 2012 Special Board Meeting were reviewed and approved as read.

INTRODUCTION OF GUESTS

None

COMMUNICATIONS, ANNOUNCEMENTS & COMMENTS FROM THE AUDIENCE

None

MANAGER'S REPORT

- A. Programming- Summer camp sessions are full with waiting lists. Swim team has 103 participants; a new swim team coach will be hired shortly. EEC conducted its first preschool graduation ceremony which was very well attended. Seasonal Programs and facility rentals continue to perform ahead of projections.
- B. Facilities/Grounds- Back flow unit repairs have been completed; Sports court asphalt was placed and work will be completed after July 4th. EEC building A/C repairs, solar issues, training and punch list items are underway. An Eagle Scout project will begin in July. Additional planting will occur next to Court 1.
- C. Administration – Electronic file backups have been enhanced, annual all staff training was held on June 10 with 58 staff members participating.

D. 1775 Yorktown – HRD and homeowner are in agreement about next steps to resolve this issue.

COMMITTEE REPORTS

The Finance Committee met to discuss the preliminary budget for FY 2012-2013.

FINANCIAL REPORT

The Rec. is at 92% of the budget. The Board reviewed the financial report.

OLD BUSINESS

- A. Johanna Anton has been appointed and sworn in as a Board Member.
- B. The Board discussed the election of Board Member Officers. Board opted to delay elections until after the November election.
- C. The Board discussed the Request for Additional Architectural Fees. Board Member PM made a motion to pay \$13313.30 to K&D and the motion passed unanimously.
- D. The Board reviewed the progress on the Sports Court improvements.
- E. The Board reviewed the proposed Junior Tennis Court layout on the Sports Court.

NEW BUSINESS

- A. No Finance Committee meeting was scheduled at this time.
- B. Board Member JA made a motion to form an ad-hoc Land Committee and the motion passed unanimously. Board Member MM made a motion to appoint Board Members PM and JS to the Land Committee and the motion passed unanimously.

PAYMENT OF THE BILLS

Bills were passed for the Board's review and signatures. Board Member MM made a motion to pay the bills and the motion passed unanimously.

ADJOURNMENT

Board Member PM made a motion to adjourn the meeting and the motion was passed unanimously. The meeting was adjourned at 8:30pm.

Respectfully submitted,

Brigitte Shearer
Board Secretary