

HIGHLANDS RECREATION DISTRICT BOARD MEETING
Tuesday, March 13, 2012

Attendants:

BOARD- President Hal Carroll (H.C.)
Vice President Brigitte Shearer (B.S.)
Jim Sell (J.S.)
Michelle McNeil (M.M.)
Pam Merkadeau (P.M.)

STAFF- Jeff Schwartz (J.Sc.)
Bryce Robertson
Rebecca Hitchcock
Mike Koenig

DISTRICT COUNSEL- Portor Goltz

CALL TO ORDER

The meeting was called to order at 7:10pm by Board President H.C.

Closed Session- CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION: 1 POTENTIAL CASE

Report From Closed Session – The Board has no action to report at this time.

REVIEW AND APPROVAL OF THE MINUTES

The minutes of the February 7, 2012 Regular Board Meeting were reviewed and approved as read.

INTRODUCTION OF GUESTS

HCA Co-Vice President Liesje Nicolas (arrived 8:25pm during Programming).

COMMUNICATIONS, ANNOUNCEMENTS & COMMENTS FROM THE AUDIENCE

The Board was given information about the California Special District Association Legislative Days that will be held on May 16-17, 2012 in Sacramento.

MANAGER'S REPORT

- A. Programming- EEC is full for the 2012/13 school year with a waitlist. Spring and Summer camp spaces are filling up quickly. The Eggstravaganza event is scheduled for April 7, 2012.
- B. Facilities/Grounds- Sidewalk repairs have been signed off. We have set Open Space pile burn days with Ben Lomond Cal Fire for mid-April. We are in process working on final quotes for the Sports Court resurfacing project.
- C. Administrations-Spring/Summer registration began March 5, 2012. Mike Koenig and Jeff Schwartz will be attending the CPRS state conference in Long Beach from March

19-23, 2012. Tentative annual retreat date set for April 11-13, 2012. Annual all staff training date set for Sunday, June 10, 2012.

- D. LAFCo Update-The preliminary report is still not available for review. The next LAFCo meeting is scheduled for March 21, 2012.
- E. Property owners at 1775 Yorktown Rd met with SM County February 22, 2012 to schedule an onsite visit for structure review and testing. This date has not been set.

COMMITTEE REPORTS

None

FINANCIAL REPORT

- A. The Rec. is at 67% of the budget. The Board reviewed the financial report.

OLD BUSINESS

- A. The Board discussed the Recruitment of the General Manager. The process is ongoing and no final decision has been made at this time.
- B. The Board discussed the election of Board Member Officers. The item was tabled until the April meeting.
- C. The Board discussed the Request for Additional Architectural Fees during closed session.

NEW BUSINESS

None

PAYMENT OF THE BILLS

Bills were passed for the Board's review and signatures. Board Member J.S. made a motion to pay the bills and the motion passed unanimously.

ADJOURNMENT

Board Member B.S. made a motion to adjourn the meeting and the motion was passed unanimously. The meeting was adjourned at 8:50pm.

Respectfully submitted,

Jeff Schwartz
Board Secretary