

**HIGHLANDS RECREATION DISTRICT BOARD MEETING**  
**Tuesday, August 9, 2011**

Attendants:

BOARD- President Hal Carroll (H.C.)  
Vice President Brigitte Shearer (B.S.) (arrived at 7:06pm during intro of guests)  
Jim Sell (J.S.)  
Michelle McNeil (M.M)  
Pam Merkadeau (P.M.) (arrived at 7:10pm during Manager's Report)

STAFF- Margaret Glomstad (M.G.)

**CALL TO ORDER**

The meeting was called to order at 7:03pm by Board President H.C.

**REVIEW AND APPROVAL OF THE MINUTES**

The minutes of the July 12, 2011 Regular Board Meeting were reviewed and approved as read.

**INTRODUCTION OF GUESTS**

None

**COMMUNICATIONS, ANNOUNCEMENTS & COMMENTS FROM THE AUDIENCE**

None

**MANAGER'S REPORT**

- A. Programming-Summer Camp is at capacity for the remaining weeks of summer. Fall registration began on Monday, August 8. Discussions about lost tennis income due to the landslide are being discussed.
- B. Facilities/Grounds- Pathways repairs have been completed. The snack shack has been sealed. Irrigation to the new trees on the hillside is in progress.
- C. The landslide repair inspection showed a few items that needed to be changed to permit the project to be signed off by the county. The changes are complete and another inspection has been scheduled.
- D. LAFCo is still in the process of preparing our service review.
- E. Administration-There were a few internet problems on the morning of Monday, August 8. Rewiring the office will be explored once the new building is open. Maintenance Supervisor has resigned from the District.

**COMMITTEE REPORTS**

- A. The Finance Committee gave an update on the proposed budget. A special meeting to approve the 2011/2012 budget will need to be scheduled.

## **FINANCIAL REPORT**

A. The Rec. is at 8% of the budget. The Board reviewed the preliminary financial report.

## **OLD BUSINESS**

- A. The construction of the Child Development Center continues with the sheet rock being installed.
- B. The GEMCar was discussed. Board Member J.S. made a motion to dispose of the GEMCar due to extensive repair costs and the motion passed unanimously. The District will explore other options to assist with moving items up and down the pathway.

## **NEW BUSINESS**

None

## **PAYMENT OF THE BILLS**

Bills were passed for the Board's review and signatures. Board Member M.M. made a motion to pay the bills and the motion passed unanimously.

## **ADJOURNMENT**

Board Member J.S. made a motion to adjourn the meeting and the motion was passed unanimously. The meeting was adjourned at pm.

Respectfully submitted,

Margaret Glomstad  
Board Secretary