

**HIGHLANDS RECREATION DISTRICT BOARD MEETING**  
**Tuesday, November 9, 2010**

Attendants:

BOARD- President, Hal Carroll (H.C.)  
Jim Sell (J.S.)  
Michelle McNeil (M.M.)

STAFF- Margaret Glomstad (M.G.)

**CALL TO ORDER**

The meeting was called to order at 7:07pm by President H.C.

**REVIEW AND APPROVAL OF THE MINUTES**

The minutes of the October 10, 2010 Regular Board Meeting were reviewed and approved as read. The minutes of the October 29, 2010 Special Board Meeting were reviewed and approved as read.

**INTRODUCTION OF GUESTS**

Georg Bremer.

**ITEM 9A-New Business- Tennis Court Lights** –moved for the Good of the Order

- A. The Board discussed the current hours of the tennis court lights and the aiming of the light fixtures. The current hours will remain the same and once all the lights are in working order a time will be scheduled to re-aim the light fixtures to allow for a more even lighting of the courts.

**COMMUNICATIONS, ANNOUNCEMENTS & COMMENTS FROM THE AUDIENCE**

None

**MANAGER'S REPORT**

- A. Programming-The Halloween Event had over 450 participants. EEP has one new child and two children are increasing EEP's daily attendance.
- B. Facilities/Grounds-The deck replacement is almost complete with only the railing to be finished. The pool tile has been replaced and work on the fiberglass begins today.
- C. Administration-Solar City is unable to help the District with solar. M.G. is exploring other options.

**COMMITTEE REPORTS**

- A. The slide repair has begun. The next step is to work on the property line matters.
- B. The Ad Hoc Employee Handbook Update Committee reported on the updates to the handbook.

## **FINANCIAL REPORT**

A. The Rec. is at 33% of the budget. The Board reviewed the financial report.

## **OLD BUSINESS**

A. The Board discussed the progress of the Child Development Center. M.G. was requested to explore the options of an exemption to the LEED requirements.

## **NEW BUSINESS**

A. Moved to after Introduction of Guest for the Good of the Order.

B. The Board discussed the updates to the Employee Handbook. M.M. made a motion to approve the handbook with the removal of the unused vacation time clause and an update to current rates in Exhibit B and the motion passed unanimously.

## **PAYMENT OF THE BILLS**

Bills were passed for the Board's review and signatures. Board Member J.S. made a motion to pay the bills and the motion passed unanimously.

## **ADJOURNMENT**

Board Member J.S. made a motion to adjourn the meeting and the motion was passed unanimously. The meeting was adjourned at 8:30pm.

Respectfully submitted,

Margaret Glomstad  
Board Secretary