

HIGHLANDS RECREATION DISTRICT BOARD MEETING
Tuesday, April 12, 2016

Attendants:

BOARD-

Pam Merkadeau (PM)
Michelle McNeil (MM)
Sterling Sakai (SS)
Eric Olbekson (EO)
Absent: Hal Carroll (HC)

STAFF- Brigitte Shearer

Mike Koenig
Rebecca Hitchcock
Jeff Schwartz
Tricia Hall

CALL TO ORDER

The meeting was called to order at 7:00pm by Board Member PM

REVIEW AND APPROVAL OF THE MINUTES

Board Member EO made a motion (SS second) to minutes of the March 8 Board meeting. The votes were as follows: EO: yes SS: yes MM: yes PM:yes HC:absent

INTRODUCTION OF GUESTS

Monika Peschke

COMMUNICATIONS, ANNOUNCEMENTS & COMMENTS FROM THE AUDIENCE

Jeff Schwartz' daughter, Riley Olivia, was born on April 11th.

MANAGER'S REPORT

A. Programming –

- a. Pool –Net income is a bit lower. The Rec is hiring lifeguards for summer season; Options for resurfacing the pool deck were discussed
- b. EEC – One teacher is back from maternity leave; EEC still has one open floater position
- c. ASP – Revenue targets are being met. The two weeks of spring camp were successful and are exceeding budget goals. Summer camp sign ups are underway. Options for gym floor resurfacing are underway.
- d. Seasonal Programs/ Events – The Eggstravaganza was a redesigned this year and patrons seemed very pleased with the changes.

- B. Facilities & Grounds – The gym floor and pool deck were discussed. EEC toilets are being repaired; tennis courts will be resurfaced in the next calendar year. CalFire will join BSS to review the open space clearing that will begin in late April.
- C. Administration – The Board will receive the draft Activity Guide for review; BSS is continuing to attend the County Hazard Mitigation meetings. Board Member PM will attend the meeting to elect special district representatives for the LAFCo Commission. Staff reported on the CPRS Conference recently attended. The August meeting was moved to August 16th.

COMMITTEE REPORTS

Ad hoc committee reported on the draft leave of absence policy
Ad hoc committee reported on the 2016 Handbook

FINANCIAL REPORT

The YTD financials were discussed. The Rec is at 75% of the budget.

UNFINISHED BUSINESS

- A. Update on gym floor coating – discussed earlier

NEW BUSINESS

- A. An ad hoc Personnel Committee was formed to discuss impacts of upcoming minimum wage changes. MM and PM are Committee members.
- B. Open Space Repair Release matter will be continued to the May meeting
- C. No action was taken on the Leave of Absence policy. The matter was continued to the May meeting
- D. No action was taken on the Handbook. The matter was continued to the May meeting
- E. UPCOMING MEETINGS: May 10, June 14 (no sterling), July 12

PAYMENT OF THE BILLS

Bills were passed for the Board's review and signatures. Board Member MM made a motion to pay the bills (EO second) and the motion passed. EO: yes SS: yes MM: yes PM: yes
HC:absent

ADJOURNMENT

Board Member EO made a motion to adjourn the meeting (MM second) The motion passed unanimously. The meeting adjourned at 8:36pm

Respectfully submitted,
Brigitte Shearer
Board Secretary