

**HIGHLANDS RECREATION DISTRICT BOARD MEETING**  
**Tuesday, September 22, 2015**  
Special Meeting

Attendants:

BOARD-

Pam Merkadeau (PM)  
Michelle McNeil (MM) – arrived at 6:32pm  
Eric Olbekson (EO)  
Hal Carroll (HC)  
Johanna Anton (JA) - by phone

STAFF-

Brigitte Shearer (BS)  
Portor Goltz (PG)

**CALL TO ORDER**

The meeting was called to order at 6:30pm by Board Member PM

**INTRODUCTION OF GUESTS**

None

**COMMUNICATIONS, ANNOUNCEMENTS & COMMENTS FROM THE AUDIENCE**

None

**NEW BUSINESS**

- A. Discussion/ Action item: Approve Resolution 2015-2 Approving and Emergency Repair Exception to the District's Bidding Process – Board Member HC made a motion to approve Resolution 2015-2 (EO second). Votes: JA: yes EO: yes HC: yes MM: yes PM: yes
- B. Discussion/ Action item: Approve Resolution 2015-3 Approving a CEQA Class 1 Categorical Exemption for repair to an existing facility - Board Member HC made a motion to approve Resolution 2015-3 (MM second). Votes: JA: yes EO: yes HC: yes MM: yes PM: yes
- C. Discussion/ Action item: Approve engineering contract from BKF Engineering - Board Member HC made a motion to approve the BKF Engineering contract for an amount not to exceed \$7000 2015-2 (EO second). Votes: JA: yes EO: yes HC: yes MM: yes PM: yes
- D. Discussion/ Action item: Approve emergency repair contract from Aroboricultural Specialties, Inc., dba Professional Tree Care Company - Board Member EO made a motion to authorize the General Manager to enter into a contract with Professional Tree Care Company not to exceed \$46,080.24 (MM second). Votes: JA: yes EO: yes HC: yes MM: yes PM: yes

## **ADJOURNMENT**

Board Member EO made a motion to adjourn the meeting (HC second )  
The motion passed unanimously. The meeting adjourned at 7:26pm

Respectfully submitted,

Brigitte Shearer  
Board Secretary