

HIGHLANDS RECREATION DISTRICT  
SPECIAL BOARD MEETING MINUTES (DRAFT)

Thursday, September 22, 2022

Location: 1851 Lexington Ave., San Mateo, CA 94402 (Multi-Purpose Room)

Remote Teleconference Location: Mission 3SW of 7<sup>th</sup> Street, Carmel, Ca. 93921 (Single Family Residence)

Attendees

Community Members wishing to attend were encouraged to teleconference into the meeting.

Join Zoom Meeting

<https://us06web.zoom.us/j/9896708662>

Meeting ID: 989 670 8662

Board Members:

Michelle McNeil (President)  
Shirin Bakhshay (Vice President)  
Andrew Aquino  
Pam Merkadeau  
Eric Olbekson

Staff:

Mike Koenig (Interim General Manager)

1. Call to Order  
The meeting was called to order at 7:02 pm by President McNeil.
2. Review and Approval of Minutes  
Board Member Aquino made a motion, Board Member Olbekson second, to approve the Regular Meeting Minutes from September 13, 2022. The motion passed unanimously.  
Vote: MM - Abstain; SB -Y; AA - Y; PM – Y; EO –Y
3. Public Forum  
Nothing to report.
4. Manager’s Report  
Nothing to report.
5. Financial Report  
Nothing to report.
6. Old Business  
Nothing to report.

7. New Business

Discussion/Direction: Next Steps in General Manager Recruiting Process

-Personnel Committee reported on number of candidates screened and the next steps in the interview process. Board members provided recommendations for a community interview panel (Zoom) followed by an in-person meeting with the Board. The Board will fund travel expenses for out of town candidates.

8. UPCOMING MEETINGS: October 11, November 8, December 13

Board Member Bakhshay will be unavailable.

9. Review and Payment of Bills

Nothing to approve.

10. HRD Board of Directors Announcements

No announcements.

11. Adjournment

Board Member Olbekson made a motion, Board Member Bakhshay second, to adjourn the meeting. The motion passed unanimously.

Vote: AA - Y; SB -Y; MM - Y; PM – Y; EO- Y

The Meeting adjourned at 7:19 p.m.

Respectfully Submitted,

Mike Koenig

Interim General Manager