

Highlands Recreation District

1851 Lexington Avenue • San Mateo, CA 94402

(650) 341-4251 • Fax (650) 349-9627

www.highlandsrec.ca.gov

"A Community Place to Learn, Grow & Play"

HIGHLANDS RECREATION DISTRICT REGULAR BOARD MEETING MINUTES

Tuesday, June 13, 2023

Location: 1851 Lexington Ave., San Mateo, CA 94402 (Multi-Purpose Room)

Attendees

Community Members wishing to attend are encouraged to teleconference into the meeting or attend in-person.

Join Zoom Meeting

<https://us06web.zoom.us/j/87373158767?pwd=bk5YajVYREwvMWxvZFhjL2NHWng3UT09>

Meeting ID: 873 7315 8767

Passcode: 639910

Dial by your location

+1 669 900 6833 US (San Jose)

Board Members:

Andrew Aquino

Shirin Bakhshay (Vice President)

Pam Merkadeau

Eric Olbekson (President)

Uy Ut

Staff:

Jeff Brier (General Manager)

Meg Catmull (Assistant General Manager)

Mike Koenig (K-8 Childcare Director)

Bea Robertson (Bookkeeper)

Osa Wolff (Legal Counsel)

1. Call to Order

The meeting was called to order at 7:00 pm by President Olbekson.

2. Review and Approval of Minutes

Board Member Bakhshay made a motion, Board Member Aquino second, to approve the Regular Board Meeting Minutes from 05/09/2023. The motion passed unanimously.

Vote: AA - Y; SB - Y; PM - Y; EO - Y; UU - Y

3. Public Forum

Nothing to report.

For the good of the Order, President Olbekson moved #6.a prior to the Manager's Report

4. Manager's Report

a. Administration

b. Programming

5. Financial Report

a. Monthly Statement

6. Old Business

- a. Discussion/Motion: Resolution Approving Updated Bylaws as Recommended by Ad Hoc Committee
No Motion was made.
- b. Discussion/Motion: Ad Hoc Personnel Committee Update + suggestion for EEC Teacher rate change
- i. Board Member Aquino made a motion, Board Member Ut second, to change the EEC Teacher rate to \$26 - \$34 per hour, effective July 1, 2023. The motion passed unanimously.
Vote: AA - Y; SB - Y; PM - Y; EO - Y; UU - Y
- c. Discussion: Ad Hoc Budget Committee Update

7. New Business

- a. Discussion: General Manager Goals
- b. Discussion: Next Steps for Deck and Stairs construction project
- c. Discussion/Motion: Approve Pool Climbing Walls Purchase
- i. Board Member Aquino made a motion, Board Member Bakhshay second, to approve Pool Climbing Walls purchase not to exceed \$24,304, subject to obtaining 2 quotes for goods. The motion passed unanimously.
Vote: AA - Y; SB - Y; PM - Y; EO - Y; UU - Y
- d. Discussion/Motion: Authorize Board President to cast vote on behalf of Highlands Recreation District for Uy Ut as LAFCo Special District Regular Member
- i. Board Member Merkadeau made a motion, Board Member Bakhshay second, to authorize Board President to cast vote on behalf of Highlands Recreation District for Uy Ut a LAFCo Special District Regular Member. The motion passed unanimously.
Vote: AA - Y; SB - Y; PM - Y; EO - Y; UU - Y

8. Upcoming Meetings: July 11 – Aug 8 – Sept 12

9. Review and Payment of Bills

- a. Action: Motion to approve Expenditures
- i. Board Member Merkadeau made a motion, Board Member Aquino second, to pay the bills. The motion passed unanimously.
Vote: AA - Y; SB - Y; PM - Y; EO - Y; UU - Y

10. HRD Board of Directors Announcements

11. Adjournment

Board Member Ut made a motion, Board Member Aquino second, to adjourn the meeting. The motion passed unanimously.

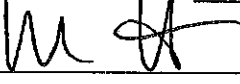
Vote: AA - Y; SB - Y; PM - Y; EO - Y; UU - Y

The Meeting adjourned at 9:31 pm

Respectfully Submitted,

Jeff "JB" Brier
General Manager

Board President or Vice President: Eric Olbekson

Signature:  7/11/23