

HIGHLANDS RECREATION DISTRICT  
REGULAR BOARD MEETING MINUTES  
Tuesday, September 14, 2021

Attendees

Community Members wishing to attend were encouraged to teleconference into the meeting. Join Zoom Meeting <https://us06web.zoom.us/j/84131098614>

Board Members:

Andrew Aquino  
Shirin Bakhshay  
Michelle McNeil  
Eric Olbekson  
Pam Merkadeau

Staff:

Derek Schweigart  
Amanda Armstrong  
Mike Koenig  
Daniel Ryken  
Natalee Garay-Espinal  
Kristen Lein

1. Call to Order

The meeting was called to order at 7:04pm by Board Member AA.

2. Review and Approval of Minutes

Board Member MM made a motion, PM second, to approve the Regular Meeting Minutes from August 10<sup>h</sup>, 2021. The motion passed unanimously.

Vote: AA - Y; SB - Y; MM - Y; EO - Y; PM - Y

3. Introduction of Guests

Guest were introduced.

4. Communications, Announcements & Public Comments

Public comments were taken.

5. Manager's Report

- a. Programming
- b. Administration

6. Financial Report

- a. Monthly Statement

7. Old Business

- a. Discussion: Review and provide feedback on proposed pilot to overlay a single tennis court with Pickleball lines as well as consider other proposals
- b. Discussion: Update on Ad Hoc EEC Parent Advisory Committee Recommendations
- c. Discussion: Review and provide feedback on HRD Playground and Sports Court Renovation project design

Board President AA appointed SB and MM to the HRD Playground and Sports Court renovation project Ad Hoc Committee.

8. New Business

- a. Discussion/Motion: Formation of an Ad Hoc District Bylaws Committee  
Board President AA requested that the following item be deferred to the next Board Meeting on October 12, 2021.
  
- b. Discussion/Motion: Consider and approve architectural services by Hamilton-Aitken Architects for the replacement of the Administrative Offices stairs and deck and approve funding from the District's contingency reserve fund or unassigned fund balance  
Board Member EO made a motion, SB second, to approve funding for architectural services by Hamilton-Aitken with the expense not to exceed \$7,030 from the District's General Fund. The motion passed unanimously.  
Vote: AA - Y; SB - Y; MM - Y; EO - Y; PM - Y
  
- c. Discussion: Review and provide feedback on facility master plan proposed scope of work  
Board President AA requested that the following item be deferred to the next Board Meeting on October 12, 2021.

9. UPCOMING MEETINGS: October 12, November 9, December 14

10. Review and Payment of Bills

- a. Action: Motion to approve Expenditures  
Board Member EO made a motion, PM second, to pay the bills. The motion passed unanimously.  
Vote: AA - Y; SB - Y; MM - Y; EO - Y; PM - Y

11. Adjournment

- a. Board Member EO made a motion, PM second, to adjourn the meeting. The motion passed unanimously.  
Vote: AA - Y; SB - Y; MM - Y; EO - Y; PM - Y

The Meeting adjourned at 9:27pm.

Respectfully Submitted,

Amanda Armstrong  
Board Secretary